

**QACHE Conference 2014 – 4-5 November 2014
BPP University, 137 Stamford Street, Waterloo, London SE1 9NN**

Calder has reserved bedrooms at the below hotels which are both within a short distance of the QACHE conference venue – rates and proximity are shown below. The rooms are held on allocation on a “first come, first served” basis until Tuesday 23rd September 2014 – any room requests after that date may be subject to a price increase.

Hotel	Price per Night	Nearest Underground Stations	Wifi	Distance from conference venue
Novotel London Waterloo www.novotel.com	£189.00	Lambeth North (0.75km) Waterloo (1.3km)	Free	1.52km (19 minutes walk)
Park Plaza Riverbank www.parkplaza.com/Riverbank	£166.80	Vauxhall (0.7km) Lambeth North (1.2km) Waterloo (1.5km)	Free	1.9km (24 minutes walk)

If you would like to reserve one of the above hotels then please complete the form below

All rates are applicable to a two night stay from 04th November – if you require a different date option please alter the form accordingly.

Payment is to be made to the hotel direct – Calder will reserve the room (s) on your behalf and send through relevant confirmation to yourself and the hotel either via SMS or email, as preferred. They ask for your credit card details at the time of reservation in order to secure the space and this card will be charged 0.01GBP for verification purposes. These details will only be passed to the hotel in the event of your non-arrival when the card will be charged for the relevant sum.

Name (s) of guests	1 2 3 4
Email address of booker / guest (please specify which you are)	
Company/Institution name	
Email address for confirmation	
Mobile telephone number	
Arrival date	04/11/2014
Number of Nights	2
Payment Method	Direct to hotel – if you wish to arrange other billing details with the hotel then this can be organized once you have received confirmation of your room

Credit Card Type (only to be used in case of non arrival)	
Card Number	
CSV	
Expiry Date	
Name on card	
Any special requests for hotel	
Hotel selection – please place in preferred order	1 2
Other dates if required	

Hotel cancellation terms will be advised on your confirmation but will typically be 36 hours in advance of arrival date.

I accept the terms and conditions as outlined in the booking for above (unless this form is signed and dated regrettably the rooms request cannot be facilitated)

Signed

Print Name

Date

Company

Please email the completed form to grahamh@calders.org.uk or sally@calders.org.uk

For any queries Calder’s telephone number is 0844 375 3288 0830 to 1800 Monday to Friday.

Address: Unit 4, Woodside Court, Clayton Wood Rise, Leeds LS16 6RF