

NCEQE is looking for international experts

Application Deadline: February 28, 2023

Position: Accreditation Expert of Higher Educational Program

Language Requirement: English

Background

The Legal Entity of Public Law (LEPL) – National Center for Educational Quality Enhancement (NCEQE) was founded on September the 1st, 2010 under the Law of Georgia on Educational Quality Enhancement. The NCEQE is responsible for external evaluation of educational programs as well as institutional accreditation in Georgia. The NCEQE was recognized by World Federation for Medical Education (WFME) in 2018. The agency has been listed in European Quality Assurance Register for Higher Education (EQAR) and is the member of the European Association for Quality Assurance in Higher Education (ENQA) since 2019.

Currently, the NCEQE is expanding its pool of experts/reviewers for the upcoming cluster accreditation in 2023 in the following fields of study:

Arts - Audio-Visual Techniques and Media Production, Fashion, Interior and Industrial Design, Fine Arts, Handicrafts, Music and Performing Art;

Personal Services - Sports, Travel, Tourism and Leisure, Tourism and Hospitality Management;

Security Services - Military and Defence, Protection of Persons and Property.

Required Skills and Experience

- Experience of cooperation with quality assurance agencies in the capacity of institutional/program evaluation expert;
- High proficiency in English;
- Academic writing skills;
- Effective teamwork and communication skills;
- Skills of collecting and analyzing information and producing well-grounded reports;

Responsibilities

Experts are required to draft external evaluation reports. The external evaluation reports examine relevant (cluster of) study programs in the following areas:

- Study program objectives and learning outcomes, programs' structure and content;

- Admission requirements, teaching and learning methods, development of students' skills and students' assessment methodology;
- Academic performance and individual work with students;
- Resources: infrastructure, teaching staff and their qualification, budget
- Mechanisms for promoting quality of studies.

Finances

- Experts' work is remunerated. The amount of remuneration differs based on the number of educational programs to be evaluated and the mode of evaluation. The experts will be provided with English translations of all relevant documents.

Application

Candidates should submit their resumes (CV - including previous experience with QA agencies) and a proof of qualification in Arts, Personal and Security Services (refer to the detailed list of fields of study in the background section above) to the following e-mail address: info@eqe.ge, putting t.bakakuri@eqe.ge in CC and indicating "International Expert – [field of study]" in the subject line.