

# Creating a Happy (*Virtual*) External Review Team



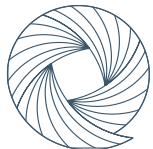
- Remote working challenges
- Distractions of 'the day job'/home



- Advance preparation & planning
- Frequent meetings – workload!



Technology & Connectivity

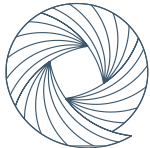


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*Marie Gould, QQI*

# Some Lessons Learned



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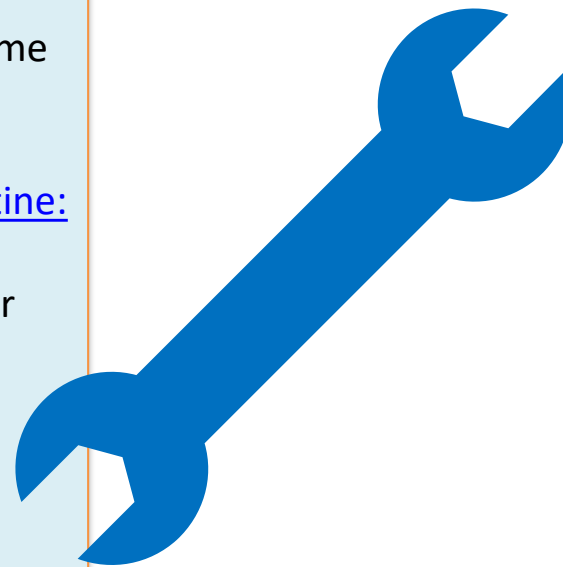
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# Adaptations & Plans

*[Many applicable also to on-site]*

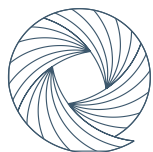
## ADAPTATIONS

- ❖ Incorporating feedback from review teams, i.e building in time for introductions/informal interaction
- ❖ Highlighting risks of other distractions
- ❖ Health & Self-Care element - [The Ultimate 'Deskercise' Routine: Stretches for the Office \(healthline.com\)](#)
- ❖ Stressing importance of creating empathetic atmosphere for learner sessions – *avoid overly academic or corporate language*
- ❖ Creating live *but flexible* bank of questions
- ❖ Breaking review team training into two half-days
- ❖ Developing one pager 'cheat sheet' on virtual meeting etiquette rules (*no apples or bananas on camera!*)
- ❖ Highlight workload at recruitment stage



## FUTURE PLANS

- ❖ Roll out **QHUB** - interactive platform for managing documentation & engagement with and within review teams (currently SharePoint)
- ❖ Explore development of interactive review team training & interactive material
- ❖ Use of alternative platforms - [Wonder- Online Events](#)
- ❖ *Possible collaborative project?*



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